

**Southern Police Commission
Monthly Meeting
March 17, 2015**

A public meeting of the Southern Police Commission was held on Tuesday, March 17, 2015 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom PA 17349.

Commission Members present: William Gemmill, Richard Buchanan, Pete Schnabel, Brady Terrell, John Trout, and Ann Merrick
Alternate Commission Members present: Roy Burkins and Kendall Connelly
Solicitor: Peter Ruth
Chief James Boddington

Alternate Nate Kirschman attended the meeting as part of the public.

Pledge of Allegiance

The meeting was called to order at 7:05 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters and EMT's who were killed in the line of duty.

Public Comment

Shrewsbury Borough Council President Mike Ridgley formally thanked Southern Regional Police Department and offered Shrewsbury Borough's support of the Police Officers.

Approval of the February 4, 2015 Minutes

Commissioner P. Schnabel moved to approve the minutes, seconded by Commissioner W. Gemmill. Motion carried.

Review of Expenditures for February, 2015

The Commission discussed missing checks, 9523, 9524, and 9545.
Commissioner R. Buchanan said he would research why these checks were missing.
Commissioner R. Buchanan made a motion to approve checks 9505 through 9546, with monthly expenditures totaling \$146,761.60, seconded by Commissioner P. Schnabel.
Motion carried.

Chairman's Announcements

Chairman J. Trout announced that the Commission would be going to Executive Session later in the meeting to discuss negotiations.

Chairman J. Trout and the Commission Solicitor discussed the attendance of alternate commission members and their attendance in executive sessions. Alternate Commission members who are filling in for an absent Commission member may continue attending Executive Session, but Alternate Commission Members who are attending meetings as

part of the public will now be excluded from Executive Sessions, because this would be a violation of the Sunshine Law.

Police Chief's Report

Chief J. Boddington reported on the following matters:

- Reviewed the monthly Calls for Services report, Sept, 2014 – Feb, 2015.
- Informed the Commission that several police vehicles sustained minor damages due to winter weather.
- Department received a thank you for aiding a stranded resident.
- Reported that officers found an injured service dog, transported the dog to the Animal Hospital and contacted the owner.
- Reported that Adam Farnsler will be full-time officer in four to five weeks.
- Reported that Raymond Clayton is SRPD's newest candidate.
- Experienced some computer issues but were able to repair without too much expense.
- New tasers have been ordered.
- Asked the Commission to consider upgrading video cameras for vehicles. Chief Boddington will begin researching the associated costs.
- Provided an update regarding a suspicious fire in Glen Rock involving Prueitt's vehicle trailers; still waiting for the Fire Marshal's report.
- Informed that the Southern Regional Police sign is cracked and split and in need of repair.
- Announced that the Service Contract for the copier will be expiring soon.
- Requested that the fleet fuel purchase matter be re-visited.

COMMITTEE REPORTS

Insurance/Pension

Commissioner R. Buchanan reported that the commission is current on all liabilities.

Personnel Report

The Personnel Committee advertised for the part-time administrative clerk vacancy and will be interviewing three candidates.

Civil Service

The Civil Service Commission only needs to meet bi-annually.

Facilities and Equipment

Alternates N. Kirschman/R. Burkins reported the following:

- Discussed lighting for the basement of the Stewartstown Office. Stewartstown Borough will provide all maintenance. SRPD will clean the office.
- Website is updated. Alternate N. Kirschman will provide training to input reports onto the new website.
- Presented information regarding the availability of free bullet proof walls, door and window from Stewartstown Borough's old police station.

- Shared details from proposals received from Premier Construction Group Inc. to remove from Stewartstown and install in New Freedom, for a total cost of \$10123.00.
- Prices were provided to remove and replace carpets and install cove base in the training room and Chief's office for approximately \$4632. Commission discussed adding this project to the 2016 budget.

Finance and Budget

Commissioner R. Buchanan reported as follows:

- Reviewed details of income and expenses for February, 2015.

Solicitor's Report

Solicitor Peter Ruth reported the following:

- The Equitable Sharing Agreement was submitted successfully with the Department of Justice.
- Winterstown Borough will not be purchasing additional regular hours with SRPD.
- Reviewed the MOU Agreement with DA's office and discussed the specifics of a Naloxone Policy. Attorney Ruth suggested the Commission take action either tonight or during the April meeting. Commissioner R. Buchanan moved to approve and authorize Chief Boddington to sign the MOU Agreement and adopt a Naloxone Policy for Southern Regional Police Department, seconded by Commissioner B. Terrell. Motion carried.

Executive Session

The Commission recessed to Executive Session at 8:32 PM to discuss personnel matters. The Commission meeting resumed at 8:55 PM with no formal action needed.

No Old Business/No New Business

Adjournment

Commissioner R. Buchanan moved to adjourn the meeting at 8:57 PM seconded by Commissioner B. Terrell. Motion carried.

Respectfully submitted and recorded by,

Commissioner Ann Merrick